

TOWN OF CARTER, OKLAHOMA

Fiscal Year 2023/ 2024 Annual Budget

BUDGET MEMO

12-May-23

The 2023 / 2024 Annual Budget for the Town of Carter is presented, as attached, for approval by the Council in accordance with the Oklahoma Municipal Budget Act. The budget includes the following highlights for the fiscal year:

The budget includes a conservative projection of revenues including a 5.2% CPI increase for rates in the Utility Authority, and it is recommended that council match rate increases charged by third party service providers. It also includes current rate increases that go into effect 7/1/23 at the 5.2% CPI

This budget includes a 3% pay increase for employees for FY24.

Expenses for FY24 have been budgeted consistently with projections of prior year expense.

General Fund capital improvements include:

Fire Department	\$ 1,500
General fund	500
	<hr/>
	\$ 2,000

Utility Authority capital improvements: \$ 2,500
Do not have cost at this time for hydraulic tank repair.

In accordance with Section 17-208, Title 11, Oklahoma Statutes, the fiscal year 2023 / 2024 budget was initially presented to Council on May 17, 2023 for consideration. A public hearing will be scheduled for Tuesday June 13, 2023

The legal level of control for the City's 2023/ 2024 budget is established at the Department level. Any additional detail is provided for analysis purposes only.

If you have any questions, please contact Michelle Kauk, CPA.

RECEIVED

JUL 12 2023

State Auditor
and Inspector

Beckham

In accordance with Section 17-208, Title 11, Oklahoma Statutes, notice is hereby given the the proposed Town of Carter Fiscal Year 2023/2024 Annual Budget was considered at a public hearing on June 13, 2023, at 8:20 p.m. in the Community Center. Copies of the proposed budget are available for review in the Office of the City Clerk, _____. Notice is hereby given that the Town of Carter 2023/2024 Annual Budget will be adopted during a meeting of the City Council on Tuesday, June 13, 2023, at 8:30 p.m. in the City Hall.

TOWN OF CARTER, OKLAHOMA
Fiscal Year 2023/2024 Annual Budget (Proposed)

BUDGET SUMMARY-2023/2024

	BEGINNING BALANCE (Estimates)	Revenues	Expenses	Net Transfers	Net Change	ENDING BALANCE
GENERAL FUND	\$ 82,504	\$ 102,609	\$ 97,600	\$ -	\$ 5,009	\$ 87,513
ENTERPRISE FUNDS						
CPWA	\$ 237,087	\$ 156,794	\$ 140,110	\$ -	\$ 16,684	\$ 253,771
TOTAL ENTERPRISE FUNDS	\$ 237,087	\$ 156,794	\$ 140,110	\$ -	\$ 16,684	\$ 253,771
GRAND TOTAL ALL FUNDS	\$ 319,591	\$ 259,403	\$ 237,710	\$ -	\$ 21,693	\$ 341,284

**Town of Carter
General Fund
2023-2024 Proposed Budget**

Department	FY22 Budget	FY22 Actual	FY23 Budget	2023-2024 Projected	Proposed Budget 2023/2024
Revenues:					
Sales tax	\$ 35,025	\$ 34,276	\$ 30,887	48,285	\$ 43,439
Alcoholic Beverage	2,602	3,231	2,981	2,403	2,182
Cigarette	340	281	254	338	304
Franchise	4,513	4,221	4,044	6,152	5,536
Motor Vehicle	1,513	1,881	1,812	-	-
Use tax	13,323	16,701	16,745	40,321	36,289
Gas Excise	392	347	325	311	280
Permits and fines	-	-	-	-	-
Rent	-	-	-	300	300
Donations	-	-	-	5,208	-
Grants	4,536	8,433	-	3,043	-
Fire	19,116	18,949	15,976	22,734	5,000
Fire grant	-	-	-	-	5,000
Miscellaneous revenue	782	1,583	379	2,667	2,300
Non restricted donations	-	-	-	-	-
Park donations	-	-	-	-	-
Interest Income	-	345	100	2,387	2,000
Total revenues	\$ 82,143	\$ 92,349	\$ 73,303	\$ 134,129	\$ 102,610
General Government:					
Personal service	\$ 36,022	\$ 31,507	\$ 37,700	\$ 49,114	\$ 50,600
Materials & supplies	12,000	11,253	12,000	20,686	12,000
Other services/charges	10,000	16,221	10,000	736	10,000
Grant expenditures	-	6,500	-	-	-
Capital outlay	500	558	500	-	500
	\$ 58,522	\$ 68,039	\$ 60,200	\$ 70,536	\$ 73,100
Street Department:					
Personal service	\$ 1,500	\$ 96	\$ 1,500	\$ -	\$ 1,500
Materials & supplies	1,500	1,254	1,500	2,406	1,500
Other services/charges	-	350	-	-	-
Capital outlay	-	-	-	-	-
	\$ 3,000	\$ 1,700	\$ 3,000	\$ 2,406	\$ 3,000
Fire Department:					
Personal service	\$ 5,000	\$ 975	\$ 5,000	\$ 1,368	\$ 1,500
Materials & supplies	7,000	16,605	7,000	24,264	15,000
Other services/charges	3,500	6,482	3,500	5,966	3,500
Capital outlay	1,500	9,675	1,500	-	1,500
	\$ 17,000	\$ 33,937	\$ 17,000	\$ 31,598	\$ 21,500
Total Expenditures	\$ 78,522	\$ 103,676	\$ 80,200	\$ 104,540	\$ 97,600
Transfer In				\$ -	\$ -
Transfer Out				-	-
Net Transfers	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income	\$ 3,621	\$ (11,327)	\$ (6,897)	\$ 29,589	\$ 5,010

**Town of Carter
Utility Authority
2023-2024 Proposed Budget**

Department	FY22 Budget	FY22 Actual	FY23 Budget	2023-2024 Projected	Proposed Budget 2023/2024
Revenues:					
Water	\$ 127,122	\$ 70,165	\$ 68,881	\$ 81,363	\$ 81,000
Sewer	-	10,625	10,695	11,889	11,000
Garbage	-	41,489	40,967	51,037	50,000
5.2% Increase, estimate	-	-	2,458	-	7,500
Penalty	1,846	-	3,012	3,012	3,012
Water Deposits	756	-	240	933	841
Interest Income	523	440	2,075	2,075	2,075
Miscellaneous	3,437	15,581	1,367	1,367	1,366
Grants	-	45,669	-	-	-
ARPA	-	-	21,919	-	-
Total revenues	\$ 133,885	\$ 183,969	\$ 151,613	\$ 151,676	\$ 156,794
Water/Sewer Department:					
Personal service	\$ 34,000	\$ 46,367	\$ 43,360	\$ 40,888	\$ 43,360
Materials & supplies	41,000	55,049	41,000	65,292	62,000
Other services/charges	27,000	-	27,000	13,186	18,000
	\$ 102,000	\$ 101,416	\$ 111,360	\$ 119,366	\$ 123,360
Garbage					
Other services/charges	\$ 13,000	\$ 13,417	\$ 14,250	\$ 13,823	\$ 14,250
	\$ 13,000	\$ 13,417	\$ 14,250	\$ 13,823	\$ 14,250
Total Expenditures	\$ 115,000	\$ 114,833	\$ 125,610	\$ 133,189	\$ 137,610
Net Operating Income	\$ 18,885	\$ 69,136	\$ 26,003	\$ 18,487	\$ 19,184
Other Outflows					
Grant expense	-	23,770	-	-	-
Capital Outlay	15,000	-	2,500	-	2,500
Transfers out	-	-	-	-	-
	\$ 15,000	\$ 23,770	\$ 2,500	\$ -	\$ 2,500
Net Income	\$ 3,885	\$ 45,366	\$ 23,503	\$ 18,487	\$ 16,684

BUDGET ADOPTION RESOLUTION

**TOWN OF CARTER, OKLAHOMA
RESOLUTION NO. 06132023**

**A RESOLUTION APPROVING THE TOWN OF CARTER, OKLAHOMA BUDGET
FOR THE FISCAL YEAR 2023-2024 AND ESTABLISHING BUDGET AMENDMENT
AUTHORITY**

WHEREAS, The Town of Carter has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2022 (FY 2022-2023) consistent with the Act; and

WHEREAS, The Act in section 17-215 provides for the chief executive officer of the Town, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the Town of Carter governing body at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The Town of Carter governing body has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF CARTER, OKLAHOMA:**

SECTION 1. The Town Council of the Town of Carter does hereby adopt the FY 2023-2024 Budget on the 13th day of June 2023 with total resources available in the amount of \$259,257 and total fund/departamental appropriations in the amount of \$237,710. Legal appropriations (spending/encumbering limits) are hereby established as follows:

Fund: Department	Appropriation Amount
General Fund:	
General government	\$73,100
Street	\$3,000
Fire	\$21,500

PWA	
Water/Sewer	\$123,360
Garbage	\$14,250
Grant	
Capital Outlay	\$2,500

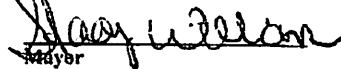
SECTION 2. The Town Council does hereby authorize the Town Clerk to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2023-2024, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the Town Board.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the Town Council and filed with the State Auditor and Inspector.

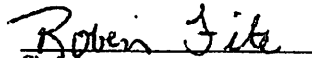
SECTION 4. Be it further provided that the Town Clerk is hereby authorized to take any and all actions as may be required for the implementation of these budgets.

ADOPTED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF CARTER this 13th day of June, 2023.

TOWN OF CARTER, OKLAHOMA


Mayor

ATTEST:


Clerk

PROOF OF PUBLICATION

State of Oklahoma
County of Beckham County

Roudie Harbert of lawful age, being duly sworn and authorized, says that she is the Classified / Legal Department Manager of Elk City News, a daily newspaper printed in the City of Elk City, Beckham County, Oklahoma, having paid a general subscription circulation in said County, with entrance into the United States mails as second class mail meter in Beckham County, and published and printed in said County where delivered to the United States Mail, and said newspaper has been continuously and uninterruptedly published in said County during a period of one hundred four (104) consecutive weeks immediately prior to the first publication of the attached notice, advertisement or publication; and that said newspaper comes within the requirements of Chapter 4 of Title 25, Oklahoma Statutes 1951, as amended and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement, on the following dates:

June 3, 2023

R Harbert
Roudie Harbert

Subscribed and sworn to before me this 3rd day of June, 2023

Ashton Colson

Notary

My Commission expires 02/07/24

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